# How do I sign up for a Canvas account as a Parent?

Parents (Observers) can link their Canvas account to their student's account so they can see assignment dues dates, announcements, and other course content.

* These steps must be completed through the web version of Canvas. The observer signup process cannot be done through the mobile app.

## 1. Open Canvas URL:

## https://cityacademyslc.instructure.com/login/canvas

## 2. Click to create a Canvas account



## 3) Sign Up As a Parent (Free Account)

Click the **Parents sign up here** link.

## Sign Up As a Parent (Free Account)

Enter the following information:

1. Enter your name in the name field.
2. Enter your email in the email field.
3. Enter your child's username in the child's username field.
4. Enter your child's password in the child's password field.
5. Agree to the terms of use by clicking the **You agree to the terms of use** check box.
6. Click the **Start Participating** button.



While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the **Get Started**button. To finish registering for Canvas, log into your email account.

## 4) Complete Registration Process



Open the email from Instructure Canvas. Click the link provided to visit the provided URL and complete the registration process.



To complete the registration process fill out the following fields:

1. Verify your email in the login field.
2. Set your password by typing in the password field.
3. Set your timezone by selecting the time zone drop-down menu.
4. Click the **Register** button. You will be redirected to the Canvas URL login page for your account.

## 5) View User Dashboard



View the user dashboard for your Canvas account.

## View Course



In Global Navigation, click the **Courses** link [1], then click the name of the course [2].

# How do I link to another student as an Observer?

If you [signed up for a Canvas account as a parent](https://community.canvaslms.com/docs/DOC-2020) and linked yourself to a student, you can add additional students to observe within the same institution.

Click the **Settings** link [2].

**Open Observing**



In User Navigation, click the **Observing**link.

**Add Student**



In the Username [1] and Password [2] fields, enter the student's username and password.

Click the **Add Student**button [3].

**View Student**



View the new student you are observing.